

Summary Minutes
Designated Agency Safety and Health Official (DASHO) Council
Thursday, February 23, 2006
Room 7000B MIB – 9:30 a.m. – 11:00 a.m.

Welcome – Kathleen J. H. Wheeler, Deputy Chief Human Capital Officer and Department DASHO

Kathleen opened the meeting and introduced Pam Haze and Brian Yost in the Budget Office. She asked that each person introduced themselves.

Introduction of two new DASHOs, Jack Rever, Director, Facilities, Environment, Safety and Cultural Resources Management, Bureau of Indian Affairs, and Karen D. Baker, (Acting DASHO), Acting Associate Director, Office of Administrative Policy and Services, U.S. Geological Survey - Kathleen J. H. Wheeler
Kathleen will introduce the new DASHO's.

Introduction of Workers' Compensation Program Manager, Carmen Craddock - Kathleen J. H. Wheeler
Kathleen will introduce the Workers' Compensation Program Manager.

Kathleen introduced the new Workers' Compensation Program Manager.

SMIS Update On Fourth Quarter SHARE Goals and Increase In "Lost Time Case Rate" – Jim Meredith, SMIS Manager, Safety and Analysis and Statistics, OHS
Jim will discuss the fourth quarter SHARE goals and the increase in the "Lost Time Case Rate."

Jim discussed the fourth quarter SHARE goals and the increase in the "Lost Time Case Rate." He did a preliminary analysis of DOI's Lost Time Case Rate performance and the SHARE initiative. Handouts were distributed.

2006 Funding Status for the Office of Occupational Health and Safety Budget (OHS) - Pam Haze, Co-Director and Brian Yost, Budget Analyst, Office of Budget
Pam and Brian will discuss the OHS budget.

Pam said, that they had some financial challenges and there were across the board reductions. She said, that OHS has budget issues and she spoke on the FY 06 funding status for OHS. Pam said, they hope to give the \$41,062 hold back to SMIS. Brian discussed the OHS 2006 budget. He spoke on formulation of the budget on non-salary and initiative. Bob said, SMIS salary money is for contractors. It's for individuals helping support SMIS.

Safety and Health Council Report - Staci Atkins, Chair and Safety Manager, MMS
Staci will report on the following safety and health topics and initiatives:

- Safety and Occupational Health Seminar (cancellation and/or plan for next event)

- Pandemic Influenza – Captain Tim Radtke, Chief Industrial Hygienist, OHS.
- Avian Influenza – Captain Charles Higgins, Director, Office of Public Health, National Park Service

Staci talked about the Safety and Health Council report. She said, they had a meeting in February to kickoff FY 06. They completed safety awards for participants. She also wanted to know if there will be Workers' Compensation training. She said, there will be an upcoming meeting in May. She spoke on budget and SMIS. Pam said, that they have across the board reductions throughout OS and other issues on IT investment that require certification and accreditation. OHS had issues on funding. OHS is currently exploring the option by NBC running the SMIS system. Staci discussed use of the health and safety initiative by bureaus.

Tim spoke on the bird flu for Captain Charles Higgins. Sandy said, BLM has employees that deal with birds.

DASHO/Safety and Health Manager Meetings to be Scheduled with the Department

DASHO, Kathleen J. H. Wheeler – Kathleen J. H. Wheeler

Kathleen will discuss her request to schedule meetings throughout March, with each bureau DASHO/Safety and Health Manager to discuss their Safety and Health Program and Plans for "Safety Day" during Safety and Health Awareness Week, April 3-7

Kathleen shared that meetings are being *scheduled.

Bureau/Office Reports – DASHOs

Updates on any bureau/office activities

Dick passed out handouts on Workers' Compensation, "Hard Day At Work While Others Play."

Kathleen spoke on the issue regarding allocation of funding.

Brian spoke on the OHS salary and managing the salary money to fill some of the gaps. Pam said, they held 5% for the Working Capital Fund. Possibly they will give back the 41,062. Pam suggested absorbing the active increase because SMIS is a big program right now and the salary money needs to be use for OHS contractor.

Next meeting is scheduled for April 27, 9:30a.m. – 11:00a.m., Room 7000B